**SS104 CREDIT TRANSFER FORM**

This form is to be completed by Student Support and Finance officers before the enrolment. Please refer to P12 National Recognition Credit Transfer and Recognition of Prior Learning for more information on credit transfer process and procedures.

Student details:

|  |  |
| --- | --- |
| Student Name: | Click or tap here to enter text. |
| Student ID: | Click or tap here to enter text. |
| Couse student has completed/ partial completed:  | Click or tap here to enter text. |
| Name of Institute:  | Click or tap here to enter text. |
| Course that student wish to apply for CT at Baxter: | **ICT50118 Diploma of Information Technology**  |

*Note: A certified copy of the student’s Qualification and/or Statement of Attainment/Record of Results must be attached to this form.*

Credit Transfer details:

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| --- | --- | --- | --- |
| **Unit Code** |  **Unit Name** | **Credit Granted****(tick)** | **Hours** |
| BSBWHS501 | Ensure a safe workplace |[ ]  20 |
| BSBSUS501 | Develop workplace policy and procedures for sustainability |[ ]  25 |
| ICTICT509 | Gather data to identify business requirements |[ ]  30 |
| ICTICT517 | Match ICT needs with the strategic direction of the organisation |[ ]  25 |
| ICTWEB411  | Produce basic client-side script for dynamic web pages |[ ]  55 |
| ICTWEB429  | Create a mark-up language document to specification |[ ]  55 |
| ICTWEB501 | Build a dynamic website |[ ]  55 |
| ICTWEB502  | Create dynamic web pages |[ ]  55 |
| ICTWEB503   | Create web-based programs |[ ]  55 |
| ICTDBS502 | Design a database |[ ]  45 |
| BSBWOR501 | Manage personal work priorities and professional development |[ ]  20 |
| ICTSAS505 | Review and update disaster recovery and contingency plans |[ ]  40 |
| ICTSAS506 | Update ICT system operational procedures |[ ]  45 |
| ICTSAS511 | Priorities ICT change requests |[ ]  45 |
| ICTICT507 | Select new technology models for business |[ ]  30 |
| ICTICT501 | Research and review hardware technology options for Organisation |[ ]  35 |
| ICTSAS521 | Perform integration tests |[ ]  55 |
| BSBCRT501 | Originate and develop concepts |[ ]  35 |
| ICTPRG528 | Perform ICT data conversion |[ ]  55 |
| ICTPMG501 | Manage ICT projects |[ ]  60 |

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| **Duration: Hours** |
| **Original Course Hours** | 840 |
| **Total Credit Transfer hours:** | Click or tap here to enter text. |
| **Revised Course Hours:** | Click or tap here to enter text. |
| **Duration: Weeks** |
| **Revised Total Duration:**  | Click or tap here to enter text. |
| **Revised Tuition Duration:**  | Click or tap here to enter text. |
| **Revised Holiday Duration:**  | Click or tap here to enter text. |
| **Fees** |
| **Revised Tuition Fees:** | Click or tap here to enter text. |
| **Revised Application Fees:** | Click or tap here to enter text. |
| **Revised Material Fees:** | Click or tap here to enter text. |
| **Comments (if any)** |
| **Student Support:** Click or tap here to enter text. |
| **Finance:** Click or tap here to enter text. |

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| --- | --- | --- | --- |
| **Student Services Staff Member:**  | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
| **Finance Staff Member:** | Click or tap here to enter text. | Date: | Click or tap to enter a date. |