



AD130

ELICOS PRE-TRAINING INTERVIEW

This interview is conducted by ELICOS assessors to determine speaking performance and appropriate English level for individuals who wish to enroll in the General English Program at ATMC. The interview will also help ATMC to identify any areas where the individuals may need support to complete the chosen course, so that we can make the appropriate support arrangements, and customise training plan for the individual.

Student name			
ID Number (if applicable)			
Assessor name			
English Placement Test (CEPT) result or equivalent:			
IELTS score (if applicable):	Listening: Speaking: Writing: Reading:	Test date:	
Other equivalent English test score (if applicable):			Test date:

PART A: SPEAKING ASSESSMENT

Level confirmed by speaking assessment:

- Beginner
- Elementary
- Pre-intermediate
- Intermediate
- Upper intermediate
- Advanced
- EAP 1
- EAP 2

PART A: EDUCATION, EXPERIENCE, CAPABILITIES AND EXPECTATIONS

Q 1. Has the student previously or currently employed? Yes No

If Yes, please answer Q2. If No, please proceed to Q3.

Q 2. What is the student’s current or previous job role? _____

Q 3. Does the student have access to any of these digital technologies? Yes No

If Yes, tick the appropriate box below. Ensure you also tick the level of capability for each digital technology.

	Beginner	Limited	Capable	Advanced
Desktop or notebook computer				
Tablet or Smart phone				
Internet				
Microsoft Word				
Microsoft Excel				
Microsoft PowerPoint				
Others				

Q.4 What previous education does the student have?

Q 5. What is the student preferred learning styles?

Visual learner and prefer visual input to remember things better, e.g. images, charts, and flow diagrams.

Auditory learner and prefer auditory to remember things best when hearing them.

Kinaesthetic learner and prefer input that is physical and concrete to remember things, e.g. action and movement.

Others (please specify): _____

Q6. What does the student hope to do after this course?

PART B: EDUCATIONAL SUPPORTS

Q.7 Does the student have any barriers to learning? (Please tick appropriate boxes)

	NO	YES If yes, please specify
Student does not have any learning difficulties.		
Special educational needs (e.g. behavioural issues, limited or negative experiences in learning)		
Learning difficulties (e.g. dyslexia, autism)		
Medical conditions (e.g. depression)		
Disability (e.g. physical, hearing impairment)		
Computer skills		
Literacy issues		
Others		

Q8. Does the student have any concerns about studying this course?

Q9. Does anything need to be done to support the student?

PART D: OUTCOME OF THE PRE-TRAINING REVIEW

Most suitable level for enrollment:

- | | |
|---|---|
| <input type="checkbox"/> Beginner | <input type="checkbox"/> Upper intermediate |
| <input type="checkbox"/> Elementary | <input type="checkbox"/> Advanced |
| <input type="checkbox"/> Pre-intermediate | <input type="checkbox"/> EAP 1 |
| <input type="checkbox"/> Intermediate | <input type="checkbox"/> EAP 2 |

Enrolment to proceed without adjustment

Enrolment to proceed with adjustments. Please specify: _____

(Adjustments must be reflected in the individual training plan)

ASSESSOR TO COMPLETE

I declare that I have fairly assessed the student and I have discussed the course expectation and outcomes of the PTR with the student. I agree that the qualification chosen is suitable and the most appropriate for the student based on their educational attainment levels, capabilities, aspirations and interests, and with due consideration of likely future job and career plan. Moreover, I agree that the proposed learning strategies and materials are appropriate for the students.

Assessor name: _____ Assessor signature: _____

DD / MM / YYYY
____ / ____ / ____

STUDENT DECLARATION

I declare that I have discussed my course expectations and outcomes of the Pre-training review (PTR) with the assessor and I agree that the training option I have chosen is suitable, and the most suitable for me based on my aspiration and interests, educational attainment levels, capabilities, likely future job and career plan.

Student name: _____ Student signature: _____

DD / MM / YYYY
____ / ____ / ____